

# CURRICULUM VITAE

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## VICTOR GITAU KAMAU

**Date of Birth:** 26<sup>th</sup> October 1982  
**ID No.** 22444753  
**Marital Status:** Married  
**Languages:** English and Kiswahili (spoken and written)  
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**Current Salary:** 129,000      **Expected salary:** 165,000  
**Notice period:** One month

## EDUCATIONAL BACKGROUND

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Moi University - Master of Science in Library and Information Studies (2014)  
Thesis titled: "Local Content Management in Kenya Methodist University"

Moi University - Bachelor of Science in Information Sciences (2007)  
Graduated with Second Class Honours, Upper Division

Kiambu High School - Kenya Certificate of Secondary Education (2001)  
Attained an average of B+ [Plus]

Nderi Primary School - Kenya Certificate of Primary Education (1997)  
Attained 527 out of 700 Marks

## PROFESSIONAL EXPERIENCE

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### 1. Kenya Forestry Research Institute (KEFRI)

Senior Knowledge Management Officer (July 2020 to Present)

Knowledge Management Officer (September 2015 to June 2020)

- In-charge of information (library) and knowledge management in the institute
- Identifying, capturing, storage, organizing, sharing, use and reuse of both tacit and explicit knowledge
- Advising, developing, monitoring and evaluating policies and procedures for records and archives management; data management; and information and knowledge management
- Designing, developing, implementing, and backstopping data, information and knowledge management systems
- Training and awareness creation to develop and maintain a knowledge sharing culture.
- Team leader of Knowledge Management component in all KEFRI projects
- International Standards Organization (ISO) Integrated Management System (IMS) Champion and auditor

## **2. Kenya Methodist University (KEMU)**

### Assistant Librarian (November 2012 to Present)

- Digital libraries: I am in charge of and coordinates digital libraries in all campuses
- Library website: responsible for design, development and updating of the library website
- Electronic services: responsible for sourcing, designing, providing, monitoring and evaluation of electronic library services
- Electronic resources: coordinates access, use, monitoring and evaluation of all e-resources
- Library Management system (Koha): responsible for and manages its use and access by both users and library staff in all KeMU Campuses
- Information literacy: Trains on search, retrieval and use of online information sources – E-books, E-journals and online databases.
- New Technology: searches for and coordinates testing, proposing, integration and use of new library technologies. Currently am working on dedicated software for searching both library management system (Koha) and Institution Repository (Dspace).

### Senior Library Assistant (August 2007 to October 2012)

- Digital Library: Designed and established Digital Library for KeMU – Nairobi Campus
- Ebooks: Introduced and managed ebooks access and use at KeMU
- Past Papers Management System: Developed and designed this software.
- KeMU Library website: was responsible for design, development and updating of the website.
- Cataloguing and classifying: using both online and hard copy classification manuals for cataloguing and classifying both paper-based and electronic information resources.

## **3. Kenya Library Association (KLA)**

### Editor (November 2013 – December 2015)

- In charge of Editing of KLA publications (print and electronic)
- Chairman of Editing and Publishing Committee

### Assistant Editor (May 2011 – October 2013)

- Editing KLA journal, books, Magazines, brochures
- Developing content for website
- Web-master.

## **4. Part-Time Teaching**

### Kenya Methodist University – Nairobi Campus (August 2009 – December 2015)

- Automation of Library and Information Centers
- Advanced Automated Information Retrieval
- Management Information Systems
- Organization of Knowledge (Cataloguing)
- Archives Management
- Information Communication Technologies in Libraries

## BOOKS WRITTEN

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### Kenya Methodist University (KeMU) - Distance Learning Manuals

- Management Information Systems.
- Automation of Libraries and Information Centers.

## PUBLISHED WORK

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Kamau, V, Kiplang'at, J and Odini, C (2017) *Local Content Management in Kenya Methodist University (KeMU)* in Kwanya, T. Kiplanga't J. and Wamukoya, J (2017) *Emerging Trends in Information and Knowledge Management*. Nairobi. The Technical University of Kenya. pp:583-598.

Kamau, V., Tanui, V. and Ndegwa, H. (2014) *Digital Library Services: The Kenya Methodist University (KeMU) Experience*. In Kenya Library Association Annual Conference 27th – 29th November 2014 CD proceedings.

Thairu, W. and Kamau, V. (2012) *Indigenous Knowledge Management in Africa: Focus on Kenya*. In The Maktaba: A Journal of the Kenya Library Association. Vol. 2, 2012.

Thairu, W. and Kamau, V. (2012) *Knowledge management and digital libraries: Current issues of concern with regard to indigenous knowledge*. In International Journal of Professional Practice Vol. 3 No. 1&2, Jan – Jun 2012

## PAPERS PRESENTED

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1. **Role of E-Resources in Government Information Centers.** *Invited presentation at Government Librarian's Workshop on the Constitution: Access and Use of Information in Government Information Centres 13<sup>th</sup> – 18<sup>th</sup> November 2011*
2. **Web 2.0 in Government Information Centers.** *Invited presentation at Government Librarian's Workshop on the Constitution: Access and Use of Information in Government Information Centers 13<sup>th</sup> – 18<sup>th</sup> November 2011*
3. **E-journals and E-books search, retrieval and use.** *Invited presentation at Information Retrieval Skills Workshop held at Kenya Methodist University – Main Campus on 17<sup>th</sup>-18<sup>th</sup> October 2011.*
4. **Intellectual Property Rights.** *Invited presentation at Information Retrieval Skills Workshop held at Kenya Methodist University – Main Campus on 17<sup>th</sup>-18<sup>th</sup> October 2011.*
5. **Knowledge management and digital libraries: Current issues of concern with regard to indigenous knowledge (co-authored with Prof. Wanja Thairu).** *Presented at The 1st International Conference on Emerging and Future Information Communication Technologies 11<sup>th</sup> - 12<sup>th</sup> August 2011*
6. **Adoption and use of Electronic resources in Kenya: Kenya Methodist University Experience.** *Presented at KLA coast Chapter Seminar on 20th October, 2010*

## **ACHIEVEMENTS**

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- Developed Knowledge Management System for KEFRI for collecting, storage, organizing, sharing and use of institutional knowledge.
- Developed knowledge Management policy, strategy and procedures.
- Appraised all KEFRI non-current records
- Developed Knowledge Management System for Past Papers in KeMU
- Collecting, organizing, and disseminating Knowledge produced by Chaplaincy department in KeMU
- Library of the year (Maktaba Award) – 2013 winner.
- Designed and established Digital Library in Kenya Methodist University
- Introduced the use of ebooks to Kenya Methodist University (KeMU)

## **ASSOCIATIONS**

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- Kenya Library Association (KLA) – Editor 2013 to 2015; Assistant Editor (May 2011 to October 2013)

## **HOBBIES AND INTERESTS**

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- Sunday School Teaching
- Reading novels
- Playing badminton
- Playing chess

## **REFEREES**

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Mr. Moses Kijugu  
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Information and Communication Technology (ICT) Authority  
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